

UNIVERSITY OF KERALA

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APPLICATION FOR THE -----DEGREE/DIPLOMA CERTIFICATE

Fee Prescribed for various Degrees/Diplomas/certificates		
The fee for Degree course: Rs.175/-		
Doctor's Degree 500	Bachelor's Degree	250
Master's Degree/	Diplomas/Titles	
M.Phil 400	Certificates	150
Additional fee, if not within one year after the examination		
(i) After one year but before the expiry of 5 years		100
(ii) After 5 years		400

Details of remittance of fee
 Enclose Original receipt/ D.D.
 Pay-in slip /D.D. No -----
 Amount Rs.-----
 Date of payment-----
 Name of Bank & Branch in case
 of D.D.-----

1. Name of the candidate in full as enrolled in the University records (In block letters)	
2. Date of Birth	Sex
3. Centre of Examination last appeared	
4. Address of the applicant to which the Degree/Diploma/Certificate should be sent (In block letters)	

5. Details of Examination passed. (Furnish details for each part/semester of examination)				
Particulars of Examination passed (strike off which is not applicable)	Month & year of passing	Register number	Centre of Examination	Class
B.A./B.Sc./B.Com. Degree Examination (other than semester Courses) part I-English Part II -Additional Language----- Part III -Optional Subjects (a) Main ----- (b) Subsidiaries (i)----- (ii)----- General Education (in the case of old scheme) Part IV-(in the case of old scheme) Optional subjects (a) Main---- (b)Subsidiary-----				
M.A./ M.Sc./ M.Com. Degree Examination Branch and subject-----				
Previous				
Final				

Details of Examination passed (Contd.....)

Particulars of Examination passed (Strike off which is not applicable)	Month & year of passing	Register number	Centre of Examination	class
B.Ed./M.Ed.Degree Examination Optional Subjects----- Part I -Written Part II -Practical/Thesis				
All Other Examinations Name of Examination ----- Branch/Subject/ Elective/Specialization Year/Semester I II III IV V VI VII VIII				

Station:

Date :

Signature of applicant

INSTRUCTIONS TO THE CANDIDATES

- 1.The holding of Convocation has been stopped since 1972.
 2. Candidates may submit their application at any time after the publication of the results of the concerned examination. But the degree/diploma/Certificate will be issued only after the first meeting of the senate following the publication of the result of the examination concerned.
 - 3.For obtaining degree/diplomas, the candidates are required to submit the applications in the prescribed form together with Pay-in-slip/D.D for the prescribed fee.
 4. The fee may be paid in cash at the University cash counter by means of Pay-in-slip in duplicate to the credit of Kerala University Fund. Remittance can also be made by Demand Draft on State Bank of India, State Bank of Travancore or District Co-operative Banks in favour of the Finance Officer, University of Kerala payable at Thiruvananthapuram. Money orders, Cheques and postal orders will not be accepted. Candidates should write their names and purpose of remittance on the reverse side of the Demand Draft.
 5. Candidates who have passed the final B.A.M.S./M.B.B.S Examination will be issued the degree Certificate only on satisfactory completion of Post-Examination Internship/House surgery as required in the ordinance and on production, along with the application, the PostExamination Internship/House Surgeoncy certificate from the Principal of the College where they had their course of study leading to the examination.
 6. Candidates for B.A., B.Sc.and B.Com. degree(other than Semester Courses) should state specifically whether they have passed the two year or three year (Old or Re organised or Annual Scheme) degree Examination.
 7. Candidates need furnish only the relevant details required in respect of the degree for which the application is made .
 - 8.Applications not in the prescribed form or defective in any respect will be rejected.
 - 9.Candidates are advised to send their applications by Registered Post-Acknowledgement due, to avoid loss in postal transit.
 - 10.The degree/diploma will be sent to the candidate by Registered Post. The candidates need not attach Self addressed envelopes or stamps. The cover will be provided by the University. A postal charge of Rs 105/ has to be paid along with the Fee for degree certificate.
 - 11.Applications should be addressed to the Controller of Examinations, University of kerala, Thiruvananthapuram-34.
 12. Enclosure: Pay-in-slip/D.D. in original
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